



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 24-03-2016

To,
IQAC Coordinator
CMRCET

Sub: Hostel Committee – Summary Report for the Academic Year 2015-16
Ref: CMRCET/PRIN/HC/AY2015-16/01, Dated: 24/04/2015

Sir,

The hostel committee has been formed to perform the following activities:

- The hostel committee ensures the effective functioning of Hostel.
- The Hostel ensures in addressing issues related to Internet Connectivity and arranged technical team in rectifying the problems concerned.
- The Hostel Committee shall assist the warden to resolve problems concerned to Hot Water facility by balancing and extending the timing of availability of hot water.
- The Hostel Committee shall look into the issues of maintaining the consistent hygiene food by guiding the Mess Staff.
- Hostel committee ensures the discipline in the hostel.

The Hostel Committee meeting will be conducted twice a year to ensure the smooth functioning of the hostel. The first Hostel Committee meeting was conducted on 18-05-2015 at Principal Conference Hall, CMRCET for the academic year 2015-16. The meeting started as per the scheduled time and members of the committee discussed Standard Operating Procedure of the Hostel Committee.

The second meeting of the Hostel Committee was held on 21-03-2016 at the Principal Conference Hall. During this meeting members addressed few problems faced by students. The undersigned has suggested and approved to take corrective measures to solve the students' problems regarding hot water and hygienic food in the hostel.

CONVENER